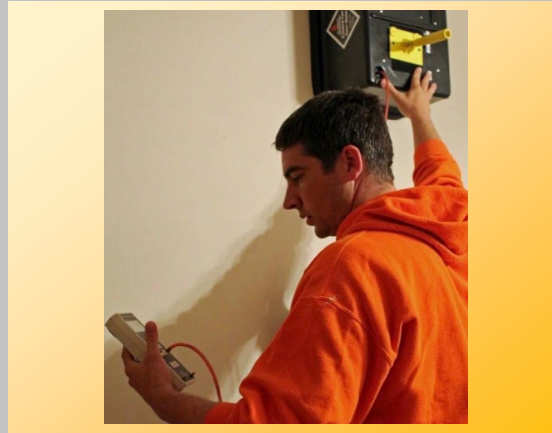


MY CONTRACTORS

WORK THEY DID

INFORMATION



If you have **questions** or **concerns** at any point in this process feel free to **contact us**:

Carrie Haggard

Weatherization Administrative Specialist

812-882-7927 ext 1231

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Mary Grounds

Weatherization Manager

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www.pacecaa.org/weatherization

"All services are provided without regard to race, age, color, religion, sex, disability, national origin, ancestry, familial status, or status as a veteran."



Community Action Agency



**Weatherization
Program
Client information**

525 N. 4th Street Vincennes, IN 47591 www.pacecaa.org





What is Weatherization?

It includes a wide variety of energy efficiency measures that encompass the building envelope, its heating and cooling systems, its electrical system, and electricity consuming appliances. There is no charge to the client for work performed by contractors and inspectors provided by Pace CAA.

Our program helps low income Hoosiers with energy costs and safeguarding their health and safety. Our technicians use advanced energy audits, as well as diagnostic equipment to find the most cost effective and energy saving solutions for each home.

Examples include but are not limited to:

- ◆ Installing insulation
- ◆ Reducing air infiltration
- ◆ Performing heating tune ups
- ◆ Replacing faulty units (when they cannot be saved)

What to expect

QUICK INSPECTION- takes 30-60 minutes.

During this time the inspector is checking the home ensuring it is safe to be weatherized

INITIAL INSPECTION- Takes 2-4 hours. During this time the inspector will be running tests that will determine the work orders created. The work orders are sent to Pace and reviewed. Once approved, work orders are sent to contractors. Contractors will contact you to schedule times for work.

CONTRACT WORK- this may take days to months from start to finish depending on contractor work load, scheduling, and parts and supplies.

FINAL INSPECTION- This takes 2-4 hours and scheduled through Pace.

OTHER INSPECTIONS- Depending upon the work performed, and the case itself there may be other inspections that occur during the weatherization process

In addition the state may require an inspection of the home at any point following completion for up to 2 years. These are scheduled through Pace.

If at anytime during the weatherization process there is a health or safety hazard to the contractors, inspectors, or tenants the work can be deferred. At that time you would receive referral information for other programs which may be able to assist you.

What you need to know

- ◆ All fireplaces need to be closed down and cleaned of ash at least 2 days prior to the initial inspection
- ◆ If you have a wood burning stove, fireplace, or chimney it may need to be decommissioned
- ◆ The home can not be for sale at the time of weatherization services
- ◆ There can not be construction going on in the home during weatherization
- ◆ Gas must be turned on at the time we inspect and for the duration of weatherization
- ◆ If the home has been weatherized before it may not be eligible to be re-weatherized for anywhere between 5-15 years
- ◆ All work holds a 12 month warranty through Pace
- ◆ You may be required to provide proof of home ownership at the time of inspection
- ◆ Pets must be put up while contractors and inspectors are present
- ◆ An adult needs to present when contractors and inspectors are in the home

