

Pace Community Action Agency, Inc.
Board of Directors
Greg Jones, President
March 16, 2023
Agenda

- I. Call to Order, Introductions, Roll Call
- II. Approval of Minutes from previous meeting
- III. Report from the CEO Dr. Bertha Proctor
- IV. Ventures Holding Corporation Tai Blythe
- V. Committee Reports
 - A. Finance Committee** Joel Smith, VP Finance
 - 1. Action required to approve:
 - a. Financial Report – Bank reconciliations
 - b. Open \$10,000 CD at First Vincennes Saving Bank for Micro-Loan Program
 - c. Annual Audit Engagement
 - B. Planning and Development Committee** Jeremy Wimmenauer, VP PDC
 - 1. Action required for authorization to submit and enter into contract:
 - a. Health & Human Services – Head Start/Early Head Start Supplement – COLA (Cost of Living Adjustment) and QI (Quality Improvement)
Funding Dates: November 1, 2022 through October 31, 2023
Funding Amount: \$352,966 (*with full non-federal share waiver*)
COLA – HS \$186,521 + EHS \$43,953 QI – HS \$93,397 + EHS \$29,095
 - b. Health & Human Services – Early Head Start Expansion Supplement – COLA and QI
Funding Dates: September 1, 2023 through August 31, 2024
Funding Amount: \$46,173 (*with full non-federal share waiver*)
COLA – EHS Exp \$31,173 QI – EHS Exp \$15,000
 - c. Health & Human Services – Early Head Start Expansion
Early Head Start Expansion Continuation (*with partial non-federal share waiver*)
Funding Dates: September 1, 2023, through August 31, 2024
Funding Amount: \$568,234: EHS operations \$556,661; T/TA \$11,573
 - d. Indiana Housing & Community Development Authority (IHCDA)
Department of Energy – Weatherization (BIL – Bipartisan Infrastructure Law funding)
Funding Dates: April 1, 2023 through June 30, 2024
Funding Amount: \$297,207

- e. German American Bank
Head Start Dental Club
Funding Dates: June 2023 through May 2024
Funding Amount: \$2,500

- f. Utilities District of Western Indiana – REMC
Community Fund Grant – Linton Playground Equipment
Funding Dates: Unknown
Funding Amount: \$1,000

- g. Greene County Community Foundation
SuperMentor Program - Books
Funding Dates: Unknown
Funding Amount: \$2,800

VI. New Business

- 1. Head Start Change in Scope – Enrollment Reduction
- 2. HS/EHS Policy Council Minutes – 1/23, 2/3, & 2/27 **ATTACHMENT A**
- 3. By-Law Amendments (attorney-reviewed) **ATTACHMENT B**
- 4. Signatory Designation for the remainder of 2023
(in the absence of the CEO, the COO will have authority)

VII. Business from the Floor

- 1. Board President appoints Committees
 - CEO's performance review for approval at the May 18th meeting
Greg Jones, Joel Smith, Jeremy Wimmenauer
 - Judith K. Bobe Scholarship – to review and score student applications
 - Transition (Search) Committee
Greg Jones, Joel Smith, Jordan Orwig, Carla Gambill, Ellen Martin
- 2. Program Review – Christy Pearson
- 3. Mission Moment

VIII. Adjournment